



## Tourer Annual Service Check Sheet

**Wheel bolt torque should be re-checked after 30 miles and before EVERY TRIP**

Approved Workshop Name & Address

Job Reference/Date

Customer Name

Make & Model

CRiS/Vin Number

| Chassis & Running Gear (Technicians Handbook Section 2) | P | F | N/A | R |
|---------------------------------------------------------|---|---|-----|---|
| Coupling head                                           |   |   |     |   |
| Ball acting stabiliser                                  |   |   |     |   |
| Coupling head gaiter                                    |   |   |     |   |
| Breakaway cable & clip                                  |   |   |     |   |
| Drawbar                                                 |   |   |     |   |
| Corner steadies                                         |   |   |     |   |
| Spare wheel carrier (if fitted)                         |   |   |     |   |
| Jockey wheel                                            |   |   |     |   |
| Chassis                                                 |   |   |     |   |
| Braking system                                          |   |   |     |   |
| Wheels & tyres                                          |   |   |     |   |
| Suspension & axle                                       |   |   |     |   |
| Handbrake mechanism                                     |   |   |     |   |
| Testing Service Technician Name:                        |   |   |     |   |

| Electrical System (Technicians Handbook Section 3)        | P | F | N/A | R |
|-----------------------------------------------------------|---|---|-----|---|
| 13 pin/7 pin plugs, cables & storage position             |   |   |     |   |
| Road lights & reflectors                                  |   |   |     |   |
| Leisure battery (if fitted)                               |   |   |     |   |
| Battery compartment                                       |   |   |     |   |
| 230V & 12V fridge operation                               |   |   |     |   |
| Interior lighting & equipment                             |   |   |     |   |
| Awning light                                              |   |   |     |   |
| Wiring on ELV circuits (visual)                           |   |   |     |   |
| LV inlet plug & extension lead                            |   |   |     |   |
| Earth bonding continuity test                             |   |   |     |   |
| 230V consumer unit load test RCD                          |   |   |     |   |
| 230V sockets                                              |   |   |     |   |
| Charge voltage                                            |   |   |     |   |
| Check operation of all 230V appliances, fans & luminaries |   |   |     |   |
| Check all aftermarket items                               |   |   |     |   |
| Testing Service Technician Name:                          |   |   |     |   |

| LPG Gas System (Technicians Handbook Section 4)<br>(Gas appliances not serviced unless requested) | P | F | N/A | R |
|---------------------------------------------------------------------------------------------------|---|---|-----|---|
| Regulator, gas hose, pipework & manifold                                                          |   |   |     |   |
| Carry out gas tightness check                                                                     |   |   |     |   |
| Appliances – check operation of all gas appliances fitted including FFD's                         |   |   |     |   |
| Security of gas cylinder(s)                                                                       |   |   |     |   |
| Ensure all gas dispersal vents are clear                                                          |   |   |     |   |
| Testing Service Technicians Name:                                                                 |   |   |     |   |

| Water System (Technicians Handbook Section 5.6 & 5.7) | P | F | N/A | R |
|-------------------------------------------------------|---|---|-----|---|
| Water pump & pressure switch/microswitches            |   |   |     |   |
| Taps, valves, pipes & tank (if fitted)                |   |   |     |   |
| Water inlets                                          |   |   |     |   |
| Waste system                                          |   |   |     |   |
| Toilet                                                |   |   |     |   |

| Bodywork (Technicians Handbook Section 5)                                                                     | P | F | N/A | R |
|---------------------------------------------------------------------------------------------------------------|---|---|-----|---|
| Doors & windows                                                                                               |   |   |     |   |
| General condition of bodywork including roof                                                                  |   |   |     |   |
| External seals & bonded joints condition                                                                      |   |   |     |   |
| Roof straps (if applicable)                                                                                   |   |   |     |   |
| Grab handles                                                                                                  |   |   |     |   |
| Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility |   |   |     |   |
| Floor                                                                                                         |   |   |     |   |
| Furniture                                                                                                     |   |   |     |   |
| Blinds & fly screens                                                                                          |   |   |     |   |
| Rising roof (if applicable)                                                                                   |   |   |     |   |
| Damp test– carry out & note reading on separate damp report sheet                                             |   |   |     |   |

| Ventilation (Technicians Handbook Section 5.4) | P | F | N/A | R |
|------------------------------------------------|---|---|-----|---|
| Fixed ventilation (low & high levels)          |   |   |     |   |
| Roof lights                                    |   |   |     |   |

| Fire & Safety (Technicians Handbook Section 5.5)                                        | P | F | N/A | R |
|-----------------------------------------------------------------------------------------|---|---|-----|---|
| Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted) |   |   |     |   |
| Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)    |   |   |     |   |
| If a fire extinguisher is fitted, check security of its housing (see below)             |   |   |     |   |

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date  
(if visible)

Carbon monoxide alarm expiry date  
(if visible)

Fire extinguisher expiry date

**Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)**



## Tourer Annual Service Finalisation and Observation Report

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Approved Workshop Name & Address

Customer Name

Make & Model

CRIS/Vin Number

| Service Information/Additional Work & Observations | Repaired |
|----------------------------------------------------|----------|
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |
|                                                    |          |

EICR Offered Yes / No / N/A

Wheel Bolt Torque Checked **Torque Setting NM**

|                                         |  |
|-----------------------------------------|--|
| Signature                               |  |
| Name                                    |  |
| Double Check Signature<br>(if possible) |  |
| Name                                    |  |

| Tyres                       | N/S/F | N/S/R | O/S/F | O/S/R | Spare |
|-----------------------------|-------|-------|-------|-------|-------|
| Tyre age*                   |       |       |       |       |       |
| Tyre pressure<br>PSI or BAR |       |       |       |       |       |
| Tyre tread depth<br>(mm)    |       |       |       |       |       |

\*Recommended replacement if over 5 years old and never use beyond 7 years old.

- |                                                       |                                                                 |
|-------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Gas turned off               | <input type="checkbox"/> Lights turned off                      |
| <input type="checkbox"/> Roof lights latched          | <input type="checkbox"/> Water pump turned off                  |
| <input type="checkbox"/> Windows locked               | <input type="checkbox"/> 12V/main power switch turned off       |
| <input type="checkbox"/> All cupboards closed/latched | <input type="checkbox"/> Old parts left in tourer (if suitable) |
| <input type="checkbox"/> Exterior lockers locked      | <input type="checkbox"/> All protective coverings removed       |
| <input type="checkbox"/> Exterior door locked         | <input type="checkbox"/> Service book stamped                   |

Battery rest voltage   
RCD test times 1x1Δn

Charger voltage   
Gas hose   
expiry/manufacture date   
Regulator age

Earth Bond Chassis Ω   
Continuity Test Gas Ω

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

|                         |  |           |  |
|-------------------------|--|-----------|--|
| Service Technician Name |  | Signature |  |
| Customer Signature      |  | Date      |  |

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